

# AUTO SHIPPERS

We Ship Your Car - Wherever You Are

Professional International Car Shipping  
By Secured Container and Regular RoRo



## Cyprus

Your guide to shipping vehicles into Cyprus



- Things to do Before you Go
- Arranging your Shipment
- Arrival in Cyprus
- Port and Shipping Line Charges
- Import Options on Arrival
- How to Register your Vehicle

KNOW BEFORE YOU GO. The information provided here is for guidance only and may be subject to change at any time. Always check the relevant customs authorities websites for the latest rules and regulations before arrange to ship out your vehicle. Our company cannot be held responsible for any changes to overseas customs procedures.

Autoshippers are part of the 1st Move International group of companies. We have been shipping cars for private individuals for over 20 years and we are members of the British International Freight Association (BIFA) and the British Association of Removers.



# Cyprus Vehicle Shipping and Import Guide

While Cyprus is within the EU, there are both UK and Cypriot customs requirements that must be met. We have compiled this quick reference guide covering everything from documentation you will need, options are available to you at destination and charges you should expect to pay when your car arrives in Cyprus. We hope this guide covers everything you need however, if you have any questions please give us a call and we will be happy to help.

## **Before you go**

Shipping your car from the UK to Cyprus is simple as your vehicle is remaining within the EU. While both UK and Cypriot customs have various documentary requirements that must be met, the documentation you will need will be provided to you by us and our agents or is readily available from the Cypriot authorities all of whom are based on or around Limassol port.

Other than possession of the vehicles registration document (the V5 or Log Book), there is little in the way of pre-shipment documentation that you will need to ship your car from the UK. Your primary consideration will be in regard to the timing of your shipment; ie. when will you be arriving, will your arrival correspond with arrival of your vehicle and does your arrival in Cyprus represent your transfer of 'normal residence' from the UK to Cyprus.

Cypriot customs define your 'normal residence' as being the place you live for at least 185 days each year. When transferring your normal residence to Cyprus you are permitted to import one motor vehicle into the country exempt from duty and tax provided the following criteria are met;

- You must have owned and used the vehicle in the UK for a period of at least six months before transferring your residence to Cyprus.
- The vehicle must be imported within 12 months of you transferring your normal residence to Cyprus.
- The vehicle must be in 'Free Circulation' in the UK prior to shipment. ie. no duty or tax must be outstanding on the vehicle or should be reclaimed from UK Customs on export from the UK.

You may also be required to produce documentary evidence to Cypriot customs in relation to both your transfer of residence and in regard to ownership of your vehicle. Such evidence may include:

- Contract of sale or rent of your residence in the UK and for your new residence Cyprus.
- Evidence of employment both in the UK and in Cyprus. (eg. tax returns, pay slips etc...)
- The vehicle registration document, insurance certificate, invoice or receipt covering purchase of the vehicle.
- Proof of the vehicles shipment and arrival such as the bill of lading that we will provide Following departure of your vehicle from the UK.

Further details and information on transfer of residence and vehicle ownership requirements can be found in the Republic of Cyprus transfer of normal residence from another EU member state guide below :

[http://www.mof.gov.cy/mof/customs/customs.nsf/All/888F3EE7F18C6488C225739B0042F1E3/\\$file/transfer%20another%20eu-en.pdf?OpenElement](http://www.mof.gov.cy/mof/customs/customs.nsf/All/888F3EE7F18C6488C225739B0042F1E3/$file/transfer%20another%20eu-en.pdf?OpenElement)

## **Arranging Shipment**

Arranging shipment of your vehicle to Cyprus couldn't be esier. To declare your vehicle to UK customs for shipment all we will need from you is:

- A copy of the vehicles licence document (V5) - we will not need the original.
- A clear copy of the photo page of your Passport.

## **Arriving in Cyprus**

When your vehicle has been shipped from the UK we will provide you with a copy of the Bill of Lading covering shipment of your car to Cyprus as evidence of export from the UK. In addition the bill of lading we will also re-confirm the anticipated arrival date for the vessel and provide full contact details for our local agent who will assist you with customs formalities on arrival. Our agent will contact you when your vehicle arrives to discuss your preferred method of receiving your vehicle so that the appropriate arrangements can be made. There are two different options for importing your car into Cyprus both of which are detailed below under the headings 'Option 1.' and 'Option 2.'.

## **Port & Shipping Line Charges**

When your vehicle arrives in Cyprus there will be some standard charges that you should expect to pay in relation to fees levied by the port and receiving agents in respect of handling your vehicle at the port and for completion customs clearance formalities with Cypriot customs. An indication of costs for these standard services can be found below:

	<b>Shared Container</b>	<b>RoRo Costs</b>
Port Charges / Terminal Fees	Euros 180.00	Euros 285
Agent Fees	Euros 120.00	Euros 50.00
Customs Clearance	Euros 100.00	Euros 80.00
<b>Total</b>	<b>Euros 400.00</b>	<b>Euros 415.00</b>

## **Import Options Available When Your Car Arrives?**

There are two different import options available when your car arrives. Below we have provided details of each of these options and how the arrival process will differ. If you need further assistance or require clarification on any of the points detailed below please do not hesitate to get in touch and we will be happy to help.

### **Option 1. - Temporary import - Have use of your car immediately on arrival.**

If you wish to have immediate use of your vehicle on arrival in Cyprus you may, in the first instance, import your vehicle on a temporary basis. This will permit you to use your vehicle on its existing registration plates for a period of up to six months during which time you will be required to permanently import and register your car. Our agent will assist you with completing the temporary import process that in most instances can be done in an afternoon (or morning) with all formalities being completed at the port of Limassol. In the first instance you will need to go to our agents port office ensuring that you take the following documentation with you.

- The V5 (Licence Document) for your vehicle.
- Your drivers licence.
- Evidence of insurance to drive your vehicle on Cypriot roads.
- A copy of the Bill of Lading that we will provide to you ahead of your vehicles arrival.

Our agents are based on the port and at their office will provide you with the 'Delivery Order' (DO) document that you will need to present to the local customs office (also on the port a short drive away from our agents offices) along with vehicle documents and your passport. Customs will stamp the DO and provide you with the customs form C1040 that you will need to present to the ports terminal office to receive your car. From the customs office it is simply a short walk to the port terminal where you present the customs stamped DO and collect your car.

The customs form C1040 provided by customs should be kept with you in the vehicle at all times as if at any time, prior to your vehicle being formally registered in Cyprus, you are stopped and asked to present a copy of the C1040 covering the vehicle you will be required to have it to hand for a Customs or Police officer to see.

During this six month period, to keep your vehicle in Cyprus on a permanent basis you will need to apply to Cypriot customs for permanent import. The application process for permanently importing your car after it has been imported under the temporary import scheme is the same as the process detailed below under 'Option 2.' with the only difference being that you will also be required to present your C1040 form to Cypriot customs as part of the below documentary process.

You will need to present customs with the C1040 form previously issued to you, that together with the Customs T2L form, comprise your application to permanently import your vehicle. As part of our standard service to Cyprus we will arrange for the T2L form covering your vehicle to be raised with UK customs. Our agents will be able to assist you in applying for any relief or reductions from duty and tax you may be entitled to that if successful will result in customs issuing you with a C72A.

Further information on import duty and tax can be found on the Cypriot Ministry of Finance website below :

<http://www.mof.gov.cy/mof/customs/customs.nsf/All/505369EB35BEDE8B422579040055CC92?OpenDocument>

### **Option 2. - Permanent import of your vehicle on arrival**

To permanently import your vehicle and to apply for relief or reductions from import duty you must present the below on documentation to Cypriot customs. Our agents will be on hand to assist you in making sure that you have all your documentation in order before visiting the customs office.

- The V5 (Licence Document) for your vehicle.
- Your drivers licence.
- Evidence of insurance to drive your vehicle on Cypriot roads.
- A copy of the Bill of Lading that we will provide to you ahead of your vehicles arrival.
- Customs form T2L - this is a customs document that we generate prior to export from the UK and will be provided before your vehicle arrives in Cyprus.

As noted above in 'Option1.', if you initially imported your vehicle into Cyprus under the temporary import scheme you will also be required to present customs form C1040 to customs together with the above documentation.

On successful application you will be issued with a C72A to be presented with your vehicle to the Inland Transport Department to be registered.

It is important to note that when applying for permanent import immediately on arrival rather than using the temporary import scheme, you will not be permitted access to or use of your vehicle until your application for permanent import has been processed and approved by Cypriot customs.

In some cases it can take up to a month for customs to process applications for permanent import that in turn will result in delay in your vehicle being released from customs control at the port. As your vehicle must remain at the port until customs approval has been obtained, in addition to the inconvenience of not being able to use your vehicle straight away, you may incur storage charges for your vehicle remaining at the port while your application is being processed.

Using the Temporary Import Scheme when a vehicle first arrives is the most commonly preferred option when importing a vehicle as it helps avoid potential port storage costs and also provides the convenience of being able to use your vehicle while your application is being processed.

Further information on import duty and tax can be found on the Cypriot Ministry of Finance website below :

<http://www.mof.gov.cy/mof/customs/customs.nsf/All/505369EB35BEDE8B422579040055CC92?OpenDocument>

## **Registration**

Irrespective of which import option you choose when your vehicle arrives, you cannot register your car in Cyprus until permanent importation has been granted and customs have issued you with the customs form C72A. To register your vehicle you will need to submit the C72A form along with the current vehicle registration (V5) document to the District Vehicle Examination Centre of the Road Transport Department (RTD) who will issue you with a certificate confirming the vehicles Co2 emissions.

Once issued with a Co2 certificate your vehicle will also need to pass a roadworthiness examination (similar to a UK MOT) at an RTD authorised vehicle examination centre. Be sure to take all of your documentation, including your Co2 certificate, with you as it will be required by the examination centre to issue a roadworthiness certificate. While charges for a roadworthiness certificate can vary dependent on any work that may be required on the vehicle, you should expect to pay around EUR35 for the test to be completed.

When you have the roadworthiness certificate you need to submit all documentation back to the District Vehicle Examination Centre of the RTD to formally apply for your vehicle to be registered.

The registration process should take around two to three days and you should expect to pay approximately EUR150 for documentary certification and registration processes. In addition to this you will also be required to pay registration tax and road tax to use your vehicle on Cypriot roads. The amount of tax you pay for your vehicle will depend on the size of the engine and the Co2 emissions, much like road tax here in the UK. Further information on road and registration tax can be obtained from the Cypriot Ministry of Finance who can be contacted below :

[http://www.mof.gov.cy/mof/mof.nsf/page05\\_en/page05\\_en?OpenDocument](http://www.mof.gov.cy/mof/mof.nsf/page05_en/page05_en?OpenDocument)

We hope that you have found this guide useful however, if you have any questions about shipping your car to Cyprus or if you would like any further information about what happens when your car arrives; please do not hesitate to get in touch and one of our team will be only too happy to help. You can call us on UK Freephone 0800 389 0784 or International +44 (0) 117 982 8123